

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, MA
School Committee Conference Room
Second Floor

December 18, 2019

SCHOOL COMMITTEE IN ATTENDANCE : Kathy Codianne, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh

ABSENT: Dr. Mary McCarthy

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Dr. Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager and Ann Marie Stoica, Director of Human Resources

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Codianne called the meeting to order at 6:00 pm.

SCHOOL CHOICE HEARING

Chairman Codianne called the School Choice Hearing to order at 6:00 pm. No citizens attended.

CITIZENS COMMENTS

None

STUDENT REPORT

Isabelle Sonia, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

SCHOOL COMMITTEE CHAIR UPDATES

Chairman Codianne read a letter from Jim Norris, lead investigator on the investigation, after the meeting tonight this document will be posted in the meeting packet. Chairman Codianne advised the subcommittees to make sure their minutes are approved and posted in a timely manner. Chairman Codianne advised she was invited to a student voice PLT at NRHS and advised the group on district policies and the School Committee's roles.

Vice Chairman Sanfilippo advised she was invited to NRHS for a "Design Thinking" session and reported out on her take away from the session.

SUPERINTENDENT'S REPORT

Superintendent Clenchy and Assistant Superintendent Dr. Maguire provided district updates; the report can be viewed in its entirety at https://www.nrsd.net/Departments/superintendent_s_reports

NEW BUSINESS

Teaching and Learning Department Visioning

Dr. Maguire advised Martina Kenyon and Kim Early are attending the meeting to provide an overview of the vision moving forward for the Teaching and Learning Department. Ms. Kenyon reviewed the department's mission and roles within the district. Ms. Kenyon provided a proposed structure for the Department and advised the expectation of the role of the Leads and the part time ITS who are currently members of the Department.

Dr. Maguire advised this vision has been crafted in conjunction with the Building Principals. Ms. Early provided a review of her work this year with the department as the Secondary Humanities Lead, including unpacking the new standards.

Technology Update

Dr. Maguire advised Su Qi, Greg Newton and Gary Kozloski are attending the meeting tonight to review the work they are doing in the Teaching and Learning Department. Mr. Newton and Mr. Kozloski advised they are district IT's teachers who teach in a classroom 3 days a week and work in the Teaching and Learning Department two days a week to collaborate on the newest innovative tools and teaching practices and evaluate current tools for efficiency, cost effectiveness, and student privacy and provide community education workshop shops. Mr. Qi provide a review of Chromebook Evergreening, reviewing chromebook deployment by grade level and collection/disposal of old chromebooks.

Staffing Update

Ann Marie Stocia provided a review of current staffing, 542 employees, providing a breakdown by Unit A, Unit C and unaffiliated employees. Ms. Stoica advised there are approx. 50 regular substitutes, advising the average need each day is 19 and average sub available is 13 per day so therefore approx. one position per school per day goes unfilled. Ms. Stoica advised Jamie Tucker at NRHS has just been assigned as the Interim Dean of Students to help the HS Administration.

Extended Day Rate Review

Ms. Marone advised she is recommending a 2% rate increase for the Extended Day Program for the 2020-2021 school year. Ms. Marone provided a historical review of the rate review process.

MOTION

Elaine Sanfilippo moved to increase the Extended Day Program Tuition Rate 2% for the 2020-2021 school year as presented; seconded by Stephen Rubinstein **IN FAVOR:** Kathy Codianne, Leah Vivirito, Joseph Gleason, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

NRHS Capital Plan Update

Ms. Marone reviewed the FY21 NRHS and district wide capital requests document provided in the packet.

Donations

Ms. Marone reviewed the three donations received; \$600.00 donation from an anonymous parent benefactor to the Luther Burbank Middle School to help defray the cost of the 8th Grade Washington D.C. trip for the three families who have requested financial assistance; \$1055.70 donation by an anonymous community benefactor to the Luther Burbank Middle School and Mary Rowlandson ES to be used to pay the outstanding lunch balances of students in both schools as of December 4, 2019 and \$34,500.00 donation from the Alice M. Easton Fund to be used for materials and medical supplies for students at The Center School.

MOTION

Stephen Rubinstein moved to accept the donations as presented; seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Leah Vivirito, Joseph Gleason, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

MSBA (Mass. School Building Authority)

Superintendent Clenchy read the letter from the MSBA included in the packet and reviewed the MSBA Modules Overview listed on their website and advised of where we are in the process and what the process will entail going forward to inform the community. Superintendent Clenchy advised the district work with MSBA does not begin until June.

OLD BUSINESS

School Choice

Superintendent Clenchy advised her recommendation is to not participate in school choice for the 2020-2021 school year. The committee discussed the pros and cons of the school choice program.

MOTION

Joseph Gleason moved to close the School Choice Hearing at 8:32 pm; seconded by Stephen Rubinstein **IN FAVOR:** Kathy Codianne, Leah Vivirito, Joseph Gleason, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

MOTION

Elaine Sanfilippo moved to withdrawal from participation in the School Choice Program for the 2020-2021 school year; seconded by Joseph Gleason **IN FAVOR:** Kathy Codianne, Leah Vivirito, Joseph Gleason, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Policies

Chairman Codianne advised MASC has advised that they do not have policy DED/DFG and have not seen this in other districts, after discussion it was decided this policy will be deleted. Policy CM will remain as is, policy JEB will remain as presented, policy JIB will remain as presented, policy JKAA and JKAA-R, JKAA will remain as presented, JKAA-R are the regulations and should not be included in the policy manual, this will be deleted.

MOTION

Stephen Rubinstein moved to accept policy JKKA as presented; seconded by Elaine Sanfilippo **IN FAVOR:** Kathy Codianne, Leah Vivirito, Joseph Gleason, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

MOTION

Stephen Rubinstein moved to accept policy manual section J in form; seconded by Elaine Sanfilippo **IN FAVOR:** Kathy Codianne, Leah Vivirito, Joseph Gleason, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

Mr. Rubinstein reported the subcommittee met today and reviewed the drivers of the budget, reviewed the budget process.

Personnel Subcommittee

Mr. Horesh reported the subcommittee met last week, the Chair attended and discussed the PTL student communication and discussed the student voice and how that ties into the District Improvement Plan. Moving forward the subcommittee will work on unpacking the communication plan.

Policy Subcommittee

Ms. Vivirito reported the subcommittee will meet on January 6th.

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of December 20, 2019

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4001	12/20/19	VENDOR FY20	\$ 245,375.18
4002	12/20/19	AP ACH FY20	\$ 213,390.29
4003	12/20/19	BENEFIT FY20	\$ 4,609.62
4004	12/20/19	PAYROLL FY20	\$1,516,361.55

MOTION

Stephen Rubinstein moved to approve the consent agenda of December 18, 2019 containing the warrants of December 20, 2019 and the meeting minutes of December 4th, November 26th and November 20th, 2019; seconded by Elain Sanfilippo **IN FAVOR:** Kathy Codianne, Leah Vivirito, , Joseph Gleason, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

ITEMS TO BE CONSIDERED FOR NEXT/FUTURE AGENDAS

NRHS College Report Card
NRHS Program of Studies Review
Superintendent mid year review
Luther Burbank Student Presentation
Special Education Update
Preliminary FY21 Budget to SC

ADJOURN

MOTION

Stephen Rubinstein moved to adjourn at 9:12 pm; seconded by Elaine Sanfilippo **IN FAVOR:** Kathy Codianne, Leah Vivirito, Joseph Gleason, Stephen Rubinstein, Elaine Sanfilippo and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Reference Documents and Presentations

Agenda
SC Planning Calendar
Investigation Letter to the Chair
Superintendent's Report
MSBA Letter
AVC 1st Quarter Report
Proposed Structure Department of Teaching and Learning 2020-2021
Technology Update

NRSD School Committee Meeting Minutes, December 18, 2019
NRSD Staffing Update
Extended Day Proposed Rate Increase FY21
FY21 Capital Plan High School and District Wide
LBMS Washington DC Donation Acceptance Request
LBMS-MRE Lunch Balance Donation
Alice Eaton Fund Donation Letter
Policy Questions
Draft Meeting Minutes of November 20, 2019
Draft Meeting Minutes of November 26, 2019
Draft Meeting Minutes of December 4, 2019

Approved by NRSC 1-15-20